

# MAJOR declutter of your space & deep clean in 2021

## Laundry room

- |                          |                                   |                          |                                    |                          |                   |
|--------------------------|-----------------------------------|--------------------------|------------------------------------|--------------------------|-------------------|
| <input type="checkbox"/> | clean out cabinets & dust shelves | <input type="checkbox"/> | clean behind washer & dryer        | <input type="checkbox"/> | clean dryer vents |
| <input type="checkbox"/> | restock all laundry supplies      | <input type="checkbox"/> | vacum floor, base boards & ceiling | <input type="checkbox"/> | _____             |

## hall closet

- |                          |                                     |                          |                                |                          |       |
|--------------------------|-------------------------------------|--------------------------|--------------------------------|--------------------------|-------|
| <input type="checkbox"/> | remove and go through all items     | <input type="checkbox"/> | wipe down any shelves          | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | vacuum floor, base boards & ceiling | <input type="checkbox"/> | organize all items by category | <input type="checkbox"/> | _____ |

## half bath

- |                          |                                    |                          |                   |                          |                           |
|--------------------------|------------------------------------|--------------------------|-------------------|--------------------------|---------------------------|
| <input type="checkbox"/> | remove all products/items and sort | <input type="checkbox"/> | clean mirror      | <input type="checkbox"/> | toss any expired products |
| <input type="checkbox"/> | clean baseboards, vaccum floors    | <input type="checkbox"/> | deep clean toilet | <input type="checkbox"/> | _____                     |

## living room

- |                          |  |                          |                              |                          |                     |
|--------------------------|--|--------------------------|------------------------------|--------------------------|---------------------|
| <input type="checkbox"/> | go through any baskets, side drawers           | <input type="checkbox"/> | dust tv frame & clean screen | <input type="checkbox"/> | clean out fireplace |
| <input type="checkbox"/> | vaccum floor, base boards, under all furniture | <input type="checkbox"/> | dust all decor items         | <input type="checkbox"/> | _____               |

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## kitchen

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> remove all things out of each cabinet & drawer | <input type="checkbox"/> throw out all items that are no longer being used | <input type="checkbox"/> deep clean counters and back splash |
| <input type="checkbox"/> wipe down all shelves & drawers                | <input type="checkbox"/> recategorize items to what works best             | <input type="checkbox"/> wipe down all appliances            |

## fridge & pantry

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> remove all fridge/freezer items & toss all expired | <input type="checkbox"/> remove all food from pantry & toss expired | <input type="checkbox"/> label or group similar items |
| <input type="checkbox"/> deep clean fridge shelves & drawers                | <input type="checkbox"/> wipe down shelves                          | <input type="checkbox"/> wipe down fridge             |

## medicine & medical

- |   |  |                                |
|---|--|--------------------------------|
| <input type="checkbox"/> clean out entire cabinet/container & wipe down | <input type="checkbox"/> organize medicines oldest to newest | <input type="checkbox"/> _____ |
| <input type="checkbox"/> throw out all expired medicines                | <input type="checkbox"/> restock bandaids and first aid kits | <input type="checkbox"/> _____ |

## linen closet

- |   |  |                                |
|---|--|--------------------------------|
| <input type="checkbox"/> take out all items and wipe down shelves     | <input type="checkbox"/> refold all linens & towels  | <input type="checkbox"/> _____ |
| <input type="checkbox"/> throw out all items no longer needed or used | <input type="checkbox"/> restock all needed supplies | <input type="checkbox"/> _____ |

# MAJOR declutter of your space & deep clean in 2021

## kids room

- |                          |                                       |                          |                                |                          |                  |
|--------------------------|---------------------------------------|--------------------------|--------------------------------|--------------------------|------------------|
| <input type="checkbox"/> | put like toys together                | <input type="checkbox"/> | wipe down base boards & vaccum | <input type="checkbox"/> | wash all bedding |
| <input type="checkbox"/> | throw out all unwanted or broken toys | <input type="checkbox"/> | wipe down all furniture        | <input type="checkbox"/> | _____            |

## kids closet

- |                          |                              |                          |   |                          |       |
|--------------------------|------------------------------|--------------------------|---|--------------------------|-------|
| <input type="checkbox"/> | remove all items not in size | <input type="checkbox"/> | refold all clothes to where they are visiblr and accessible | <input type="checkbox"/> |       |
| <input type="checkbox"/> | wipe downs shelves/ drawers  | <input type="checkbox"/> | organzie all like items per season                          | <input type="checkbox"/> | _____ |

## master bedroom

- |                          |                                     |                          |                               |                          |   |
|--------------------------|-------------------------------------|--------------------------|-------------------------------|--------------------------|---|
| <input type="checkbox"/> | remove all unwanted items           | <input type="checkbox"/> | dust shelves, furniture, etc. | <input type="checkbox"/> | wash all bedding & clean mattress       |
| <input type="checkbox"/> | move all furntirue to vaccum around | <input type="checkbox"/> | wipe down basebaords          | <input type="checkbox"/> | go through all side drawers and baskets |

## master bathroom

- |                          |  |                          |                                       |                          |  |
|--------------------------|--|--------------------------|---------------------------------------|--------------------------|--|
| <input type="checkbox"/> | empty all cabinets and toss all unwanted items | <input type="checkbox"/> | organize by categories                | <input type="checkbox"/> | clean mirror & wipe down light fixture |
| <input type="checkbox"/> | wipe down all drawers/ cabinets                | <input type="checkbox"/> | deep clean counters and cabinet faces | <input type="checkbox"/> | wash bath mats                         |

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## master closet & dressers

- |                          |                       |                          |                                 |                          |  |
|--------------------------|-----------------------|--------------------------|---------------------------------|--------------------------|--|
| <input type="checkbox"/> | wash all dirty items  | <input type="checkbox"/> | group like items together       | <input type="checkbox"/> | remove all clothing and part with unwanted items |
| <input type="checkbox"/> | wipe down all shelves | <input type="checkbox"/> | vacuum floor, clean base boards | <input type="checkbox"/> | _____  |

## stairways

- |                          |   |                          |                         |                          |       |
|--------------------------|---|--------------------------|-------------------------|--------------------------|-------|
| <input type="checkbox"/> | magic eraser high traffic "touch" areas | <input type="checkbox"/> | wipe down stair railing | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | wipe down any ledges                    | <input type="checkbox"/> | vacuum step by step     | <input type="checkbox"/> | _____ |

## windows & mirrors & sliding glass doors

- |                          |                         |                          |  |                          |                                  |
|--------------------------|-------------------------|--------------------------|--|--------------------------|----------------------------------|
| <input type="checkbox"/> | dust around all mirrors | <input type="checkbox"/> | scrub around window sills with small brush | <input type="checkbox"/> | clean eye level windows outside  |
| <input type="checkbox"/> | clean all mirrors       | <input type="checkbox"/> | vacuum floor, base boards & ceiling        | <input type="checkbox"/> | scrub metal base on sliding door |

## electronics

- |                          |   |                          |  |                          |  |
|--------------------------|---|--------------------------|--|--------------------------|--|
| <input type="checkbox"/> | throw out all empty boxes - promise you don't need them | <input type="checkbox"/> | organize cords by device & LABEL                 | <input type="checkbox"/> | finally hide all those cords you've been putting off |
| <input type="checkbox"/> | dispose of old cords & untouched electronics            | <input type="checkbox"/> | dedicate a single space to house all electronics | <input type="checkbox"/> | _____  |

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## basement

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> remove all unwanted items             | <input type="checkbox"/> go thorough all drawers cabinets    | <input type="checkbox"/> wipe down all surfaces & dust |
| <input type="checkbox"/> vacuum floor & deep clean base boards | <input type="checkbox"/> clean bar cart and organize glasses | <input type="checkbox"/> _____                         |

## seasonal decor

- |  |  |                                |
|--|--|--------------------------------|
| <input type="checkbox"/> group seasons together        | <input type="checkbox"/> organize with tubs & LABEL              | <input type="checkbox"/> _____ |
| <input type="checkbox"/> dispose of all unwanted items | <input type="checkbox"/> dedicate one area to all seasonal decor | <input type="checkbox"/> _____ |

## storage room

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> remove all items & toss unwanted items | <input type="checkbox"/> wipe down all shelving | <input type="checkbox"/> make items used frequently more accessible |
| <input type="checkbox"/> sweep / vacuum floor & all edges       | <input type="checkbox"/> organize by like items | <input type="checkbox"/> _____                                      |

## paint touch ups & clean up

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> mark all spaces needing touch with painters tape | <input type="checkbox"/> spruce up an old light fixture or picture frame | <input type="checkbox"/> dispose of old paint and replace with sample paints for touch ups to have on hand |
| <input type="checkbox"/> finish those paint projects                      | <input type="checkbox"/> dispose of old spray paint and house chemicals  |  |

# MAJOR declutter of your space & deep clean in 2021

## light fixtures & air vents

dust all light fixtures

rinse off all globes

remove air vents to clean dust on wall

switch out old lightbulbs

dust all air vents

finally update those light fixtures!

## curtains + couch cushions

remove & wash curtains by room

wipe down all curtain rods

wash or spot clean all accent pillows

remove & wash all washable couch cushions

vacuum couch cushions

wash all decorative blankets

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